

Compliance Checklist

National Injury Insurance Agency Queensland Annual Report 2016-17

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	A letter of compliance from the accountable officer or statutory body to the relevant Minister/s	ARRs – section 7	Letter of compliance – Page 1
Accessibility	Table of contents	ARRs – section 9.1	Table of contents
	Glossary		Appendix 2: Glossary – Page 51
	Public availability	ARRs – section 9.2	Inside front cover
	Interpreter service statement	<i>Queensland Government Language Services Policy</i> ARRs – section 9.3	Inside front cover
	Copyright notice	<i>Copyright Act 1968</i> ARRs – section 9.4	Inside front cover
	Information Licensing	<i>QGEA – Information Licensing</i> ARRs – section 9.5	Inside front cover
General information	Introductory Information	ARRs – section 10.1	About the National Injury Insurance Scheme Queensland – Page 2 and About the National Injury Insurance Agency Queensland – Page 3
	Agency role and main functions	ARRs – section 10.2	About the National Injury Insurance Agency Queensland – Page 3
	Operating environment	ARRs – section 10.3	CEO's Report – Page 5
Non-financial performance	Government's objectives for the community	ARRs – section 11.1	About the National Injury Insurance Agency Queensland – Page 3
	Other whole-of-government plans / specific initiatives	ARRs – section 11.2	Not applicable
	Agency objectives and performance indicators	ARRs – section 11.3	Report Card – Page 9
	Agency service areas and service standards	ARRs – section 11.4	Not applicable
Financial performance	Summary of financial performance	ARRs – section 12.1	Financial Information – Page 28 - 48
Governance – management and structure	Organisational structure	ARRs – section 13.1	Leading the National Injury Insurance Agency Queensland- Page 20
	Executive management	ARRs – section 13.2	Leading the National Injury Insurance Agency Queensland- Page 20
	Government bodies (statutory bodies and other entities)	ARRs – section 13.3	Not applicable
	<i>Public Sector Ethics Act 1994</i>	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4	Our People – Page 17
	Queensland public service values	ARRs – section 13.5	The Agency's Guiding Principles are detailed in the 2016 Strategic Plan - Appendix 4 – Page 55

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Governance – risk management and accountability	Risk management	ARRs – section 14.1	Governance – Page 22
	Audit committee	ARRs – section 14.2	Governance – Page 22
	Internal audit	ARRs – section 14.3	Governance – Page 22
	External scrutiny	ARRs – section 14.4	Governance – Page 22
	Information systems and recordkeeping	ARRs – section 14.5	Governance – Page 22
Governance – human resources	Workforce planning and performance	ARRs – section 15.1	Our People – Page 17
	Early retirement, redundancy and retrenchment	Directive No.11/12 <i>Early Retirement, Redundancy and Retrenchment</i> Directive No.16/16 <i>Early Retirement, Redundancy and Retrenchment</i> (from 20 May 2016) ARRs – section 15.2	Not applicable, see Our People - Page 17
Open Data	Statement advising publication of information	ARRs – section 16	Governance – Page 22
	Consultancies	ARRs – section 33.1	Note 5 – Financial Statements – Page 37
	Overseas travel	ARRs – section 33.2	Not applicable
	Queensland Language Services Policy	ARRs – section 33.3	Not applicable
Financial statements	Certification of financial statements	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 17.1	Financial Information – Page 46
	Independent Auditor's Report	FAA – section 62 FPMS – section 50 ARRs – section 17.2	Financial Information – Page 47

FAA *Financial Accountability Act 2009*

FPMS *Financial and Performance Management Standard 2009*

ARRs *Annual report requirements for Queensland Government agencies*